

**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**

(A Govt. of West Bengal Enterprise)

OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. – SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.



Fax No. 03251-260217

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**NIT No.: WBPDCCL/Tend-Adv/CC/13-14/138/STPS**

**Date: 15.11.2013**

**TENDER REF. NO. STPS / M&C / Press Tender / DGM (U) / M<sub>2</sub>-245 / 13 /88,**

**Dt.11.11.2013**

**DESCRIPTION OF THE WORK: Annual Rate Contract for the job of routine, preventive, emergency, and brake down maintenance for Locomotives, Bulldozers, Cranes, Diesel Engine for Fire Fighting Pumps and Fire Tender Vehicles & Diesel Generator Sets (total 21 nos. of equipments) under work shop dept., STPS for the period of Eighteen(18) months as detailed in the scope of work.**

**ESTIMATED COST INVOLVEMENT : Approx Rs. 74,00,000/- (Rupees Seventy Four Lac only) for 18(eighteen) Months.**

**INFORMATION TO BIDDERS : This is a Four Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) and Price Bid (Part-IV). The same will be received and evaluated by The WBPDCCL, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDCCL, STPS for the complete work covered under the tender document.**

**EARNEST MONEY : The Earnest Money of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) shall be deposited along with tender papers in the form of Bank Draft / Pay Order in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at United Bank of India, Santaldih Branch, Dist. Purulia or State Bank of India, Purulia Branch or Indian Bank, Dharmatala Street Branch, Kolkata.**

**CONTRACT PERIOD: Eighteen(18) Months.**

**COST OF TENDER PAPER: Rs. 5,000.00 (Rupees Five Thousand only).**

**SALE OF TENDER PAPER:**

**From 18.11.2013 to 27.11.2013 on all working days up to 15=00 hour. Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants. But we may enquire about the following documents which may have to be submitted / shown during selling of tender documents :**

**Qualifying Requirement:**

**Attested Xerox copy of the following must be submitted with offer:-**

- (a) Provident Fund Registration Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,**
- (b) Latest 3 months P.F. deposit Challan and ECR,**
- (c) Professional Tax Registration Certificate,**
- (d) Professional Tax Deposited Challan,**
- (e) PAN Card,**
- (f) Bank Statement of previous year,**
- (g) Latest Income Tax Return along with audited balance sheet of last 3 (Three) years,**
- (h) Service Tax Registration Certificate,**
- (i) Service Tax Deposit Challan,**
- (j) Documents in support of :-**

**(1) Sound Financial Capability,**

**(2) Credentials of executing the job with experience of different mechanical maintenance and electrical maintenance in the field of HME like Loco, Dozer, Escort, DG set, Fire fighting vehicle, Fire pump etc. area of some reputed power plant for the Unit of 210 MW or above for at least 3 (Three) year , Copies of Work Orders of similar jobs for the Unit of 210 MW or above of adequate order value more than Rs. 30 (Thirty) Lacs per annum in a single order executed / being executed for one year out of three preceding years for which completion certificate or work order with schedule is to be submitted.**

**The WBPDCCL reserves the right to cancel the quotation in absence of the above documents at their discretion.**

**(g) Trade License.**

- 1 : The WBPDCCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.
- 2 : Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.
- 3 : The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.
- 4 : Capability of making Labour Payment within 10'th of every month without looking forward for release of bill from F&A Dept., STPS.
- 5 : Capability to control the labours with sufficient command and confidence.

**PRE-BID DISCUSSION :**

It is intended to have a pre-bid discussion at this Office of Sr. Manager (Contract Cell), STPS on 05.12.2013 at **15=30 Hrs.** to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

**LAST DATE OF SUBMISSION: Last date of Submission of Complete Tenders and opening of the Bids :**

12.12.2013 upto **15=00 Hrs.** and **15=15 Hrs.** respectively.

**OPENING OF TENDER:**

- 1 : The tenders shall be opened in presence of representative of the tenderers at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the tenderers who have purchased the tender documents. Tenderers' authorized representative (upto two persons) may attend the opening.
- 2 : The due date and time of opening of Tender of bidder is after **15=15 Hrs.** on 12.12.2013. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 3 : Techno - Commercial (Part-III) of tender of those tenderers who will be considered qualified in view of Part-I and Part-II by the WBPDCCL, shall be opened subsequently at same or later date.
- 4 : Price Bid (Part-IV) of tender of those tenderers who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at same or later date.

**EVALUATION OF TENDER:**

- 1 : Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 2 : The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any tenderer and the WBPDCCL shall bear no liability consequent upon such decision and the tenderer shall have no claim in this regard against the WBPDCCL.
- 3 : Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the tenderer in response to the tender documents. The requirements as stipulated in the tender notice and documents

are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the tenderer is incomplete or tenderer is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the tenderer is found to be disqualified by giving incorrect and / or false information.

- 4 : The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 5 : Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

*Tender Forms can be obtained form Sr. Manager (M&C), STPS against written application on any working day, except Pay-day and Saturday, between 11=00 Hrs. and 15=00 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.*

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**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**  
**THE WBPDCCL**